

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §  
**COUNTY OF HARRIS** §  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127** §

The Board of Directors of Harris County Municipal Utility District No. 127 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on July 8, 2019; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Maureen Herzog	President
Simona Brooks	Vice President
Katrina Ortega	Secretary
Don Baylor	Assistant Secretary
Kate Zamora	Director

All members of the Board of Directors were present. Director Brooks entered the meeting after the minutes, and Director Ortega entered the meeting after the Tax report.

Also present were Chris Richardson, attorney, Stephanie Nagel, legal assistant, of Strawn & Richardson, P.C.; Stephanie Viator of District Data Services, Inc.; Vickey Sullivan of Equi Tax, Inc.; Dan Freeland of H2O Consulting, Inc.; and Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** There were no public comments at this time.
2. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of June 10, 2019.

Following a discussion, it was moved by Director Herzog and seconded by Director Baylor that the minutes of the meeting of June 10, 2019 be approved, which motion carried unanimously, 3-0.

Director Brooks entered the meeting at this time.

3. **DISCUSS PEACE OFFICER BOND COVERAGE.** Chris Richardson informed the Board that it's current Peace Officer Bond coverage currently includes four officers. Coverage for an additional six officers is needed for additional premium of \$300.00. Following further discussion, it was moved by Director Herzog and seconded by Director Baylor that additional Peace Officer Bond coverage be approved, which motion carried unanimously, 4-0.

4. **BOOKKEEPER'S REPORT.** Stephanie Viator presented the bookkeeper's report of certain expenses, and the budget comparison for the period ending June 30, 2019, a copy of which is attached as Exhibit "A". Ms. Viator presented the checks for approval and reviewed the fund balances and the budget to actual comparison through June.

Following discussion by the Board, it was moved by Director Herzog and seconded by Director Zamora that the bookkeeper's report, including the list of expenses be approved. Said motion carried unanimously, 4-0.

5. **TAX ASSESSOR REPORT.** Vickey Sullivan reviewed the tax report for the month of June, a copy of which is attached as Exhibit "B". The report reflected the District has collected 98.3% of its 2018 taxes and 99.7% of its 2017 taxes as of June 30, 2019.

Following further discussion, it was moved by Director Herzog and seconded by Director Brooks that the tax assessor/collector's report be approved, and that the checks listed on the report be approved for payment, which motion carried unanimously, 4-0.

Director Ortega entered the meeting at this time.

6. **INTERLOCAL AGREEMENT WITH HARRIS GALVESTON SUBSIDENCE DISTRICT FOR THE WATER WISE PROGRAM.** The Board considered approving the Interlocal Agreement with the Harris Galveston Subsidence District for the Water Wise Program, a copy of which is attached as Exhibit "C". The District's sponsorship will be with Jowell Elementary.

Following further discussion, it was moved by Director Baylor and seconded by Director Ortega that the Interlocal Agreement with the Harris Galveston Subsidence District for the Water Wise Program be approved, which motion carried unanimously, 5-0.

7. **OPERATOR'S REPORT.** Dan Freeland presented the monthly operations report for the month of May, a copy of which is attached as Exhibit "D". The District has 1,809 connections, with 91% water accountability. Mr. Freeland reported the Wastewater Treatment Plant was in compliance with its permit.

Mr. Freeland next discussed a letter from a resident regarding their usage, and noted the meter was replaced after testing, but the customers high usage had already returned to normal before the meter was replaced.

Following further discussion, it was moved by Director Ortega and seconded by Director Zamora that the operator's report be approved, which motion carried unanimously, 5-0.

8. **TRASH RATE INCREASE.** The board reviewed the annual CPI increase letter from WCA. Chris Richardson stated the District's Rate Order language provides for this fee increase to be implemented by the district's Operator without the need to amend the Rate Order.

9. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "E". He discussed the status of the Adelaide Development. Mr. Atkinson presented for approval Pay Request No. 7, in the amount of \$87,727.73 from Reddico

Construction, for the water, sewer and drainage in Adelaide, Section One. He stated the developer will pay the contractor and be reimbursed by the District at a later date.

Mr. Atkinson presented the updated developer reimbursement schedule for the Board's review.

Mr. Atkinson discussed the Detention Basin management. He reported the developer has completed construction of the Detention Basin. Mr. Atkinson stated prices have been solicited for Detention Basin Maintenance and will be reviewed for presentation at the next board meeting.

Mr. Atkinson informed the Board Rally Construction, Inc. is the contractor for the Lift Station Rehabilitation, for the contract amount of \$294,000.00. A pre-construction conference was held and the Notice to Proceed was issued on June 17, 2019.

Following further discussion, it was moved by Director Herzog and seconded by Director Ortega that the engineer's report be approved, and to approve Pay Request No. 7 for the water, sewer and drainage in Adelaide, Section One, which motion carried unanimously, 5-0.

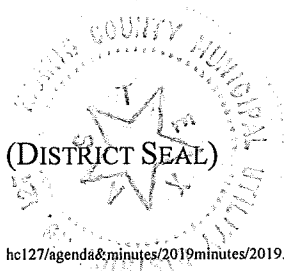
10. **DISTRICT WEBSITE.** Director Herzog informed the Board the District website was updated with the new Director, and the August 13, 2019 scheduled Town Hall meeting is also listed.

11. **RATIFY ORDER ACCEPTING RESIGNATION OF A DIRECTOR AND CONSIDER APPOINTMENT OF SUCCESSOR DIRECTOR.** The Board next considered ratifying action taken at the last meeting. A motion was made by Director Baylor, seconded by Director Ortega to ratify the acceptance of Director Tyler's resignation, the appointment of Kate Zamora as her successor, and the acceptance of Director Zamora's Statement of Appointed Official and Oath of Office, which motion carried unanimously, 5-0. A motion was made by Director

Baylor, seconded by Director Ortega to appoint Director Zamora as an Assistant Secretary, which motion carried unanimously, 5-0.

12. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 12th day of August, 2019.



*Katrina Ortega*  
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Secretary