

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127 §

The Board of Directors of Harris County Municipal Utility District No. 127 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on June 10, 2019; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Maureen Herzog	President
Simona Brooks	Vice President
Katrina Ortega	Secretary
Don Baylor	Assistant Secretary
Bonnie Tyler	Assistant Secretary

All members of the Board of Directors were present. Director Ortega entered the meeting before the bookkeeper's report.

Also present were Chris Richardson, attorney, Stephanie Nagel, legal assistant, of Strawn & Richardson, P.C.; Stephanie Viator of District Data Services, Inc.; Vickey Sullivan of Equi Tax, Inc.; Dan Freeland of H₂O Consulting, Inc.; and Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** There were no public comments at this time.
2. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of May 9, 2019.

Following a discussion, it was moved by Director Herzog and seconded by Director Baylor that the minutes of the meeting of May 9, 2019 be approved, which motion carried unanimously, 4-0.

3. **APPOINT SECURITY LIAISON.** The Board considered appointing a director as the District's Security Liaison. Following further discussion, it was moved by Director Baylor and seconded by Director Herzog to appoint Director Baylor as the District's Security Liaison, which motion carried unanimously, 4-0.

Director Ortega entered the meeting at this time.

4. **BOOKKEEPER'S REPORT.** Stephanie Viator presented the bookkeeper's report of certain expenses, and the budget comparison for the period ending May 31, 2019, a copy of which is attached as Exhibit "A". Ms. Viator presented the checks for approval, and reviewed the fund balances and the budget to actual comparison through May.

Following discussion by the Board, it was moved by Director Tyler and seconded by Director Ortega that the bookkeeper's report, including the list of expenses be approved. Said motion carried unanimously, 5-0.

5. **TAX ASSESSOR REPORT.** Vickey Sullivan reviewed the tax report for the month of May, a copy of which is attached as Exhibit "B". The report reflected the District has collected 98% of its 2018 taxes and 99.7% of its 2017 taxes as of May 31, 2019.

Following further discussion, it was moved by Director Herzog and seconded by Director Baylor that the tax assessor/collector's report be approved, and that the checks listed on the report be approved for payment, which motion carried unanimously, 5-0.

6. **OPERATOR'S REPORT.** Dan Freeland presented the monthly operations report for the month of April, a copy of which is attached as Exhibit "C". The District has 1,809

connections, with 93% water accountability. Mr. Freeland reported the Wastewater Treatment Plant was in compliance with its permit.

Mr. Freeland presented the write-off list and water termination list for approval.

Mr. Freeland next presented a request from a resident regarding their water bill. The Board agreed to a three-month payment agreement as long as the resident keeps their account current.

Director Herzog stated she noticed a repair being performed on a Sanitary Sewer manhole on South Wimbledon. She stated the work was being performed by Tackle Construction, but they were using an unmarked vehicle. Mr. Freeland stated he will look into the issue.

Following further discussion, it was moved by Director Tyler and seconded by Director Baylor that the operator's report be approved, to approve a three-month payment agreement, and to approve the write-off list and cut-off list, which motion carried unanimously, 5-0.

7. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "D". He discussed the status of the Adelaide Development. Mr. Atkinson presented for approval Pay Request No. 2, in the amount of \$575,147.07, for the water, sewer and drainage in Adelaide, Section Two. He stated the developer will pay the contractor and be reimbursed by the District at a later date.

Mr. Atkinson presented the updated developer reimbursement schedule for the Board's review.

Mr. Atkinson discussed the Detention Basin management. He reported the developer has completed construction of the Detention Basin. Mr. Atkinson explained the maintenance of the Detention Basin typically becomes the District's responsibility after completion. He stated he will seek maintenance proposals.

Mr. Atkinson informed the Board Rally Construction, Inc. is the contractor for the Lift

Station Rehabilitation. He stated he and the contractor held a pre-construction conference.

Mr. Atkinson informed the Board the District received a request for annexation for Brothers Business Center, a 7.5 acre tract. He stated the annexation is feasible for the District.

Following further discussion, it was moved by Director Ortega and seconded by Director Tyler that the engineer's report be approved, and to approve Pay Request No. 2 for the water, sewer and drainage in Adelaide, Section Two, which motion carried unanimously, 5-0.

8. **PETITION FOR ANNEXATION.** The Board next considered approval for the Petition for Consent to Include Land in a Municipal Utility District. Mr. Richardson requested the Board authorize the filing of the Petition with the City of Houston.

Following further discussion, it was moved by Director Tyler and seconded by Director Brooks to approve the Petition for Consent and to authorize the filing of same with the City of Houston, which motion carried unanimously.

9. **DISCUSSION OF TOWN HALL MEETING DATE.** The Board discussed holding a Town Hall meeting on August 13, 2019 at 7:00 p.m.

10. **DISTRICT WEBSITE.** Director Herzog informed the Board the District website was updated with the new meeting date.

Director Baylor left the meeting at this time.

11. **APPOINTMENT OF DIRECTOR.** Director Tyler presented a resignation letter to the Board, a copy of which is attached as Exhibit "E".. Brenda Pulliam and Kate Zamora each informed the Board of their interest to serve as a Board Director. The Board discussed the interested candidates.

The Order Accepting the Resignation of a Director and Appointing a Successor was considered for approval, a copy of which is attached as Exhibit "E". It was noted that Kate Zamora

was in all ways qualified to assume the position of director to fill the unexpired term of Director Bonnie Tyler.


Following further discussion, it was moved by Director Herzog and seconded by Director Tyler to approve the appointment of Kate Zamora as director, and to approve the Order Accepting the Resignation of a Director and Appointing a Successor, which motion carried, with Director Ortega opposed. Ms. Zamora took her Oath of Office and executed her Statement of Appointed Officer.

12. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 8th day of July, 2019.



hc127/agenda&minutes/2019minutes/2019.06.10



Secretary