

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §  
**COUNTY OF HARRIS** §  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127** §

The Board of Directors of Harris County Municipal Utility District No. 127 met in special session, open to the public, at its regular meeting place outside the boundaries of the District on March 7, 2019; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Bonnie Tyler	President
Maureen Herzog	Vice President
Katrina Ortega	Secretary
Don Baylor	Director

All members of the Board of Directors were present.

Also present were Chris Richardson, attorney, and Stephanie Nagel, legal assistant, of Strawn & Richardson, P.C.; Lynnette Tujague of District Data Services, Inc.; Vickey Sullivan of Equi Tax, Inc.; Dan Freeland of H<sub>2</sub>O Consulting, Inc.; Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc.; Kate Zamora and Simona Brooks, District residents; and John Gagne.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **DISCUSS BOARD VACANCY AND CONSIDER APPOINTMENT OF DIRECTOR.** Mr. Richardson presented a letter from former Director Gagne regarding his resignation and Board tenure. Simona Brooks and Kate Zamora each informed the Board of their interest to serve as a Board Director. Chris Richardson presented an email from Sue

Fitzsimmons who also expressed interest in serving as a director. The Board discussed the interested candidates. The Board met in closed session, beginning at 12:30 p.m. and ending at 1:00 p.m., to discuss personnel issues. The Board resumed in open session.

The Order Accepting the Resignation of a Director and Appointing a Successor was considered for approval, a copy of which is attached as Exhibit "A". It was noted that Simona Brooks was in all ways qualified to assume the position of director to fill the unexpired term of Director John Gagne.

Following further discussion, it was moved by Director Tyler and seconded by Director Baylor to approve the appointment of Simona Brooks as Director, and to approve the Order Accepting the Resignation of a Director and Appointing a Successor, which motion carried, with Director Herzog opposed. Ms. Brooks took her Oath of Office and executed her Statement of Appointed Officer.

2. **PUBLIC COMMENTS.** There were no public comments at this time.

3. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of February 14, 2019.

Following a discussion, it was moved by Director Herzog and seconded by Director Baylor that the minutes of the meeting of February 14, 2019 be approved, which motion carried unanimously, 5-0.

4. **RENEWAL OF INSURANCE.** The Board reviewed the proposal for the renewal of insurance with Arthur J. Gallagher & Co. Mr. Richardson stated there is an increase in this year's premium due a One Million dollar increase to property values. This year's premium is \$23,186.00 compared to last year's premium of \$21,885.00.

Director Herzog asked about the Adelaide development. Robert Atkinson stated it has not yet been annexed into the District.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler to approve the proposal for the renewal of insurance, which motion carried unanimously, 5-0. A copy of the insurance proposal with Arthur J. Gallagher & Co. is attached as Exhibit "A".

5. **BOOKKEEPER'S REPORT.** Lynette Tujague presented the bookkeeper's report of certain expenses, the budget comparison for the period ending February 28, 2019, a copy of which is attached as Exhibit "B". Ms. Tujague presented the checks for approval, and reviewed the fund balances and the budget to actual comparison through February.

Director Herzog noted check no. 9191 for the Water Plant coating should be paid from the Capital Projects Fund. Ms. Tujague stated she will pay the project from the Capital Projects Fund.

Director Herzog requested the bookkeeper make notations in the report of the tap fees received.

Following discussion by the Board, it was moved by Director Ortega and seconded by Director Tyler that the bookkeeper's report, including the list of expenses be approved. Said motion carried unanimously, 5-0.

6. **TAX ASSESSOR REPORT.** Vickey Sullivan reviewed the tax report for the month of February, a copy of which is attached as Exhibit "C". The report reflected the District has collected 96.0% of its 2018 taxes and 99.6% of its 2017 taxes as of February 28, 2019.

Director Herzog asked about the transfer of funds. Ms. Sullivan explained it will occur in February.

Following further discussion, it was moved by Director Ortega and seconded by Director Tyler that the tax assessor/collector's report be approved, and that the checks listed on the report be approved for payment, which motion carried unanimously, 5-0.

Director Ortega left the meeting at this time.

7. **OPERATOR'S REPORT.** Dan Freeland presented the monthly operations report for the month of January, a copy of which is attached as Exhibit "D". The District has 1,807 connections, with 93% water accountability. Mr. Freeland reported the Wastewater Treatment Plant was in compliance with its permit.

Director Herzog asked about the taps in the Adelaide subdivision. Mr. Atkinson stated there are 330 taps in Adelaide, Section One and all of the tap fees have been paid.

Mr. Freeland next presented the write-off list and water termination list for approval.

Following further discussion, it was moved by Director Herzog and seconded by Director Baylor that the operator's report be approved, and to approve the write-off list and the cut-off list, which motion carried unanimously, 4-0.

8. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "E". He discussed the status of the Adelaide Development. Mr. Atkinson presented for approval Pay Request No. 7, in the amount of \$1,839.50 for water, sewer and drainage in Adelaide, Section One. He stated the developer will pay the contractor and be reimbursed by the District at a later date.

Mr. Atkinson presented for approval Pay Requests Nos. 2, 3 and 4, in the amounts of \$991.50, \$510.00 and \$1,015.00, respectively, for Lift Station No. 1 construction materials testing. He stated the developer will pay the contractor and be reimbursed by the District at a later date.

Mr. Atkinson stated no Pay Requests have been received for the water, sewer and drainage in Adelaide, Section Two.

Mr. Atkinson presented the updated developer reimbursement schedule for the Board's review.

Mr. Atkinson informed the Board they have prepared the plans and specifications for the Lift Station project at the Wastewater Treatment Plant. He stated bids for the project were opened on March 5, 2019. He added that contracts will be presented next month.

Mr. Atkinson reported he has not heard back from the developer regarding the request for water and sewer utilities for a project on Gummert Road.

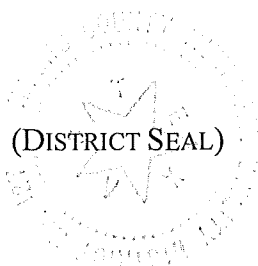
Mr. Atkinson informed the Board he is waiting on the replat of the La Sendera at Barker Cypress development.

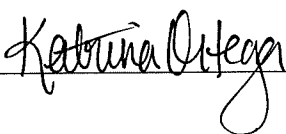
Following further discussion, it was moved by Director Tyler and seconded by Director Herzog that the engineer's report be approved, to approve Pay Request No. 7 for the water, sewer and drainage in Adelaide, Section One, and to approve Pay Request Nos. 2, 3 and 4 for the construction materials testing at Lift Station No. 1, which motion carried unanimously, 4-0.

9. **DISTRICT WEBSITE.** Director Herzog stated the Solid Waste information was updated on the website.

10. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 11th day of April, 2019.



  
Secretary