

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127 §

The Board of Directors of Harris County Municipal Utility District No. 127 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on January 10, 2019; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Bonnie Tyler	President
Maureen Herzog	Vice President
Katrina Ortega	Secretary
John R. Gagne	Assistant Secretary
Don Baylor	Director

All members of the Board of Directors were present with Director Ortega entering the meeting after approval of the meeting minutes and Director Baylor entering the meeting after the operator's report.

Also present were Chris Richardson, attorney, and Stephanie Nagel, legal assistant, of Strawn & Richardson, P.C.; Stephanie Viator of District Data Services, Inc.; Vickey Sullivan of Equi Tax, Inc.; Dan Freeland and Chris Hoffman of H2O Consulting, Inc.; and Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc..

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** There were no public comments at this time.

2. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of December 13, 2018.

Following a discussion, it was moved by Director Tyler and seconded by Director Herzog that the minutes of the meeting of December 13, 2018 be approved, which motion carried unanimously, 3-0.

Director Ortega entered the meeting at this time.

3. **BOOKKEEPER'S REPORT.** Stephanie Viator presented the bookkeeper's report of certain expenses, the budget comparison for the period ending December 31, 2018, and the Quarterly Investment Report, copies of which are attached as Exhibits "A" and "B", respectively. Ms. Viator presented the checks for approval, and reviewed the fund balances and the budget to actual comparison through December.

Ms. Viator discussed the renewal options of the Central Bank Certificate of Deposit. Director Herzog stated she would prefer a 6-month Certificate of Deposit at 2.3%.

Following discussion by the Board, it was moved by Director Herzog and seconded by Director Tyler that the bookkeeper's report, including the list of expenses be approved, and that the Quarterly Investment Report be approved. Said motion carried unanimously, 4-0.

4. **TAX ASSESSOR REPORT.** Vickey Sullivan reviewed the tax report for the month of December, a copy of which is attached as Exhibit "C". The report reflected the District has collected 21.4% of its 2018 taxes and 99.4% of its 2017 taxes as of December 31, 2018.

Following further discussion, it was moved by Director Ortega and seconded by Director Tyler that the tax assessor/collector's report be approved, and that the checks listed on the report be approved for payment, which motion carried unanimously, 4-0.

5. **RESOLUTION AUTHORIZING DELINQUENT TAX PENALTY.** Chris Richardson presented to the Board a Resolution Authorizing Delinquent Tax Penalty, a copy of which is attached as Exhibit "D". Mr. Richardson explained the Resolution allows the District to attach the collection penalty on delinquent personal property accounts beginning April 1, and to delinquent real property accounts beginning July 1.

Following further discussion, it was moved by Director Ortega and seconded by Director Tyler that the Resolution Authorizing Delinquent Tax Penalty be approved, which motion carried unanimously, 4-0.

6. **OPERATOR'S REPORT.** Dan Freeland presented the monthly operations report for the month of November, a copy of which is attached as Exhibit "E". The District has 1,807 connections, with 90% water accountability. Mr. Freeland reported the Wastewater Treatment Plant was in compliance with its permit.

Director Herzog asked about TSS. Mr. Freeland explained Total Suspended Solids. Director Herzog asked about CBOD. Mr. Freeland explained Biological Oxygen Demand. Director Herzog asked the operator to provide more historical information on account arrearage trends.

Mr. Freeland next presented the water termination list for approval.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler that the operator's report be approved, and to approve the cut-off list, which motion carried unanimously, 4-0.

7. **WATER SMART APPLICATION.** The Board considered approval of the Water Smart Application and the Resolution Approving Submittal of the Water Smart Application, a copy of which is attached as Exhibit "F".

Following further discussion, it was moved by Director Tyler and seconded by Director Ortega that the Water Smart Application be approved, and that the Resolution Approving Submittal of the Water Smart Application be approved, which motion carried unanimously, 4-0.

Director Baylor entered the meeting at this time.

8. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "G". He discussed the status of the Adelaide Development construction.

Mr. Atkinson presented the updated developer reimbursement schedule for the Board's review.

Mr. Atkinson informed the Board they are preparing plans and bid documents for the Lift Station project at the Wastewater Treatment Plant.

Mr. Atkinson reported the developer of the La Sendera at Barker Cypress development has provided approved plans.

Director Herzog informed the Board she learned at the West Harris County Regional Water Authority meeting they have denied additional water capacity to certain Districts.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler that the engineer's report be approved, which motion carried unanimously, 5-0.


9. **ANNUAL SPECIAL PURPOSE DISTRICT PUBLIC INFORMATION DATABASE FILING.** The Board considered authorizing the annual Special Purpose District Public Information Database filing. Mr. Richardson explained recent legislation, SB 625, requires the annual filing. Following further discussion, it was moved by Director Herzog and seconded by Director Baylor to authorize the District's annual Special Purpose District Public Information Databases filing, which motion carried unanimously.

10. **DISTRICT WEBSITE.** Director Herzog stated the reports have been updated on the website. She also stated she will work on a recycling update for the website.

11. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 14th day of February, 2019.




Secretary