

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127 §

The Board of Directors of Harris County Municipal Utility District No. 127 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on December 13, 2018; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Bonnie Tyler	President
Maureen Herzog	Vice President
Katrina Ortega	Secretary
John R. Gagne	Assistant Secretary
Don Baylor	Director

All members of the Board of Directors were present except Directors Gagne and Baylor.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Stephanie Viator of District Data Services, Inc.; Vickey Sullivan of Equi Tax, Inc.; Dan Freeland and Chris Hoffman of H₂O Consulting, Inc.; Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc.; and Daniel Ringold of Stanley Lipman, Trustee.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **QUALIFICATION OF DIRECTORS.** Chris Richardson presented Certificates of Election for Bonnie Tyler and Maureen Herzog for execution by the Board President. A

motion was made by Director Tyler, seconded by Director Ortega to accept the Certificates of Election and maintain the existing officer positions. Said motion carried unanimously. Directors Tyler and Herzog executed their Statements of Elected Officers and took their Oaths of Office for the term of office effective November 6, 2018 through November 8, 2022.

2. **PUBLIC COMMENTS.** There were no public comments at this time.

3. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of November 8, 2018.

Following a discussion, it was moved by Director Herzog and seconded by Director Tyler that the minutes of the meeting of November 8, 2018 be approved, which motion carried unanimously, 3-0.

4. **BOOKKEEPER'S REPORT.** Stephanie Viator presented the bookkeeper's report of certain expenses, the budget comparison for the period ending November 30, 2018, a copy of which is attached as Exhibit "A". Ms. Viator presented the checks for approval, and reviewed the fund balances and the budget to actual comparison through November.

Following discussion by the Board, it was moved by Director Tyler and seconded by Director Ortega that the bookkeeper's report, including the list of expenses be approved. Said motion carried unanimously, 3-0.

5. **BUDGET FOR FISCAL YEAR ENDING DECEMBER 31, 2019.** Ms. Viator presented the budget for fiscal year end December 31, 2019, a copy of which is attached as Exhibit "B". Director Herzog discussed the on-site bulletin board. She noted there is money in the budget allocated for it. Director Tyler discussed the mowing expense. Director Herzog suggested a line item for the expense. The Board agreed to add a line item with a \$35,000 budget for the mowing expense.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler to adopt the budget for fiscal year end December 31, 2019, which motion carried unanimously, 3-0.

6. **INVESTMENT POLICY.** The Board next considered reviewing the Investment Policy. Mr. Richardson explained an annual review and confirmation of the Investment Policy is required by the Public Funds Investment Act. Mr. Richardson stated the bookkeeper has forwarded an updated list of approved brokers which is attached to the Order Reviewing and Confirming Investment Policy, a copy of which is attached as Exhibit "C".

Following a discussion, it was moved by Director Ortega and seconded by Director Herzog to approve the Order Reviewing and Confirming Investment Policy, which motion carried unanimously, 3-0.

7. **TAX ASSESSOR REPORT.** Vickey Sullivan reviewed the tax report for the month of November, a copy of which is attached as Exhibit "D". The report reflected the District has collected 3.1% of its 2018 taxes and 99.4% of its 2017 taxes as of November 30, 2018.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler that the tax assessor/collector's report be approved, and that the checks listed on the report be approved for payment, which motion carried unanimously, 3-0.

8. **OPERATOR'S REPORT.** Dan Freeland presented the monthly operations report for the month of October, a copy of which is attached as Exhibit "E". The District has 1,807 connections, with 94% water accountability. Mr. Freeland reported the Wastewater Treatment Plant was in compliance with its permit.

Mr. Freeland presented a letter from a resident requesting a payment plan and waiver of charges due to a leak. He stated a three-month payment agreement for the current water bill is standard procedure.

Mr. Freeland next presented write-offs and the water termination list for approval.

Following further discussion, it was moved by Director Tyler and seconded by Director Ortega that the operator's report be approved, to approve the three-month payment plan, and to approve the write-off list and the cut-off list, which motion carried unanimously, 3-0.

9. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "F". He discussed the Adelaide Development construction. Mr. Atkinson reported the detention is complete. He presented for approval Pay Request No. 8 and Final, in the amount of \$39,014.21.

Mr. Atkinson reported he has not received any new Pay Requests for the Water, Sewer and Drainage in Section One, Lift Station No. 1, or the Water, Sewer and Drainage in Section Two.

Mr. Atkinson presented the developer reimbursement schedule for the Board's review.

Mr. Atkinson reported the mowing sites were visited with a director and the owner of Price Wagener Services and they discussed the levels of service, areas of special attention, and the mowing schedule. He stated Price Wagener Services has prepared contracts for the attorney's review. He recommended executing the contract with Price Wagener Services.

Mr. Atkinson informed the Board they are preparing plans and bid documents for the Lift Station project at the Wastewater Treatment Plant.

Mr. Atkinson discussed the La Sendera at Barker Cypress development. He reported the developer has provided approved plans. He stated the developer has to have a plat recorded

before a meter is installed. He added that the operator will deliver a tap fee letter.

Following further discussion, it was moved by Director Tyler and seconded by Director Ortega that the engineer's report be approved, and that Pay Request No. 8 and Final for the detention of the Adelaide Development construction be approved, which motion carried unanimously, 3-0.

10. **MAINTENANCE OF GREEN SPACES.** The Board considered approval of the Landscape Maintenance Agreement with Price Wagener Services, a copy of which is attached as Exhibit "G".

Following further discussion, it was moved by Director Tyler and seconded by Director Ortega that the Landscape Maintenance Agreement with Price Wagener Services be approved, which motion carried unanimously, 3-0.

11. **REIMBURSEMENT AGREEMENTS.** The Board considered approval of the Reimbursement Agreements with Brenwood Estates, Ltd. and ANA Development, Inc.

Following further discussion, it was moved by Director Tyler and seconded by Director Ortega to approve the Reimbursement Agreement with Brenwood Estates, Ltd., which motion carried unanimously, 3-0.

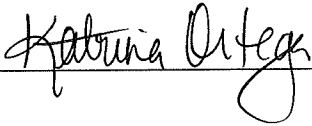
Daniel Ringold, of Stanley Lipman, Trustee, addressed the Board regarding the Reimbursement Agreement with ANA Development, Inc.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler to approve the Reimbursement Agreement with ANA Development, Inc., which motion carried unanimously.

12. **DISTRICT WEBSITE.** Director Herzog stated she is pleased with Off Cinco. She reviewed the monthly analytics.

13. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 10th day of January, 2019.



Secretary

(DISTRICT SEAL)

