

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §

**COUNTY OF HARRIS** §

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127** §

The Board of Directors of Harris County Municipal Utility District No. 127 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on November 8, 2018; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Bonnie Tyler	President
Maureen Herzog	Vice President
Katrina Ortega	Secretary
John R. Gagne	Assistant Secretary
Don Baylor	Director

All members of the Board of Directors were present except Directors Ortega and Baylor.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Stephanie Viator of District Data Services, Inc.; Cindy Winski of Equi Tax, Inc.; Dan Freeland and Chris Hoffman of H2O Consulting, Inc.; Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc.; and Sam Cocke of Double Oak Erosion.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** There were no public comments at this time.

2. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of October 11, 2018.

Following a discussion, it was moved by Director Herzog and seconded by Director Tyler that the minutes of the meeting of October 11, 2018 be approved, which motion carried unanimously, 3-0.

3. **BOOKKEEPER'S REPORT.** Stephanie Viator presented the bookkeeper's report of certain expenses, the budget comparison for the period ending October 31, 2018, and the revised Quarterly Investment Report, copies of which are attached as Exhibits "A" and "B", respectively. Ms. Viator presented the checks for approval, and reviewed the fund balances and the budget to actual comparison through October.

Following discussion by the Board, it was moved by Director Herzog and seconded by Director Tyler that the bookkeeper's report, including the list of expenses be approved, and that the revised Quarterly Investment Report be approved. Said motion carried unanimously, 3-0.

4. **BUDGET FOR FISCAL YEAR ENDING DECEMBER 31, 2019.** The Board tabled adoption of the budget until the next meeting.

5. **TAX ASSESSOR REPORT.** Cindy Winski reviewed the tax report for the month of October, a copy of which is attached as Exhibit "C". The report reflected the District has collected 99.3% of its 2017 taxes and 99.7% of its 2016 taxes as of October 31, 2018.

Following further discussion, it was moved by Director Tyler and seconded by Director Gagne that the tax assessor/collector's report be approved, and that the checks listed on the report be approved for payment, which motion carried unanimously, 3-0.

6. **OPERATOR'S REPORT.** Dan Freeland presented the monthly operations report for the month of September, a copy of which is attached as Exhibit "D". The District has

1,807 connections, with 93% water accountability. Mr. Freeland reported the Wastewater Treatment Plant was in compliance with its permit.

Director Herzog asked about the pumpage numbers. Mr. Freeland explained there is an open interconnect between the two systems.

Robert Atkinson discussed the effect of the Adelaide Subdivision. He stated he is preparing a water model and believes there is enough water capacity. Mr. Atkinson also stated the attorney is preparing an amendment to the Joint Facilities Agreement for the planned Wastewater Treatment Plant expansion.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler that the operator's report be approved, which motion carried unanimously, 3-0.

7. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "E". He discussed the Adelaide Development construction. Mr. Atkinson presented for approval Pay Request No. 6, in the amount of \$416.00 for construction materials testing.

Mr. Atkinson next presented for approval Pay Request No. 3, in the amount of \$34,830.00 for Lift Station No. 1.

Mr. Atkinson discussed the bids and the contract recommendation letter for the water, sewer and drainage in Section Two. He informed the Board the lowest bid was too low and it was rolled. Mr. Atkinson recommended awarding the contract to Clearwater Utilities, Inc. in the amount of \$1,625,381.47. He stated Clearwater Utilities, Inc. would be the most advantageous to the District.

Sam Cocks of Double Oak Erosion addressed the Board regarding mowing within the District.

Mr. Atkinson stated he will tour the facilities with two directors and the potential contractor.

Following further discussion, it was moved by Director Tyler and seconded by Director Gagne that the engineer's report be approved, that Pay Request No. 6 for the construction materials testing be approved, that Pay Request No. 3 for Lift Station No. be approved, and to award the contract for the water, sewer and drainage to Clearwater Utilities, Inc., which motion carried unanimously, 3-0.

8. **RIGHT OF ENTRY AGREEMENT WITH WHCRWA.** The Board next considered approval of the Right of Entry Agreement for the West Harris County Regional Water Authority.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler that the Right of Entry Agreement for the West Harris County Regional Water Authority be approved, which motion carried unanimously, 3-0.

9. **ANNUAL EMINENT DOMAIN FILING.** The Board considered authorizing the annual eminent domain filing. Mr. Richardson explained the legislation requiring the annual filing regarding eminent domain.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler to authorize the District's annual eminent domain filing, which motion carried unanimously, 3-0.

10. **DISTRICT WEBSITE.** Director Herzog stated the District website with Off Cinco is working very well.

11. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 13th day of December, 2018.

  
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Secretary

(DISTRICT SEAL)



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