

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §

**COUNTY OF HARRIS** §

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127** §

The Board of Directors of Harris County Municipal Utility District No. 127 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on July 12, 2018; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Bonnie Tyler	President
Maureen Herzog	Vice President
Katrina Ortega	Secretary
John R. Gagne	Assistant Secretary
Don Baylor	Director

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Stephanie Viator of District Data Services, Inc.; Vickey Sullivan of Equi Tax, Inc.; Dan Freeland of H<sub>2</sub>O Consulting, Inc.; Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc.; and Ahmad El-Naggar, property owner, along with Scott Nguyen, his attorney, and Sam Khazzoum, his engineer.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** There were no public comments at this time.

2. **MINUTES OF MEETINGS.** The next item to come before the Board of Directors was the review and approval of the minutes of the meetings of June 11, 2018 and June 14, 2018. The Board deferred approval of the minutes of the meeting of June 11, 2018.

Following a discussion, it was moved by Director Herzog and seconded by Director Ortega that the minutes of the meeting of June 14, 2018 be approved, which motion carried unanimously, 5-0.

3. **BOOKKEEPER'S REPORT.** Stephanie Viator presented the bookkeeper's report of certain expenses, the budget comparison for the period ending June 30, 2018, a copy of which is attached as Exhibit "A". Ms. Viator presented the checks for approval, and reviewed the fund balances and the budget to actual comparison through June.

Following discussion by the Board, it was moved by Director Ortega and seconded by Director Herzog that the bookkeeper's report, including the list of expenses be approved. Said motion carried unanimously, 5-0.

4. **TAX ASSESSOR REPORT.** Vickey Sullivan reviewed the tax report for the month of June, a copy of which is attached as Exhibit "B". The report reflected the District has collected 98.4% of its 2017 taxes and 99.7% of its 2016 taxes as of June 30, 2018.

Following further discussion, it was moved by Director Herzog and seconded by Director Tyler that the tax assessor/collector's report be approved, and that the checks listed on the report be approved for payment, which motion carried unanimously, 5-0.

5. **OPERATOR'S REPORT.** Dan Freeland presented the monthly operations report for the month of May, a copy of which is attached as Exhibit "C". The District has 1,807 connections, with 94% water accountability. Mr. Freeland reported the Wastewater Treatment Plant was in compliance with its permit.

Ms. Freeland presented a letter from a customer requesting reimbursement for sewage blockage repairs in the amount of \$2,700. He explained the blockage was on the District's side of the line. Mr. Freeland recommended reimbursing the customer. The Board discussed and agreed to reimburse the customer's expenses.

Following further discussion, it was moved by Director Ortega and seconded by Director Tyler that the operator's report be approved, and to approve reimbursement of the customer expenses for the sewage blockage, which motion carried unanimously, 5-0.

**6. INTERLOCAL AGREEMENT WITH HARRIS GALVESTON SUBSIDENCE DISTRICT WATER WISE PROGRAM.** The Board considered approving the Interlocal Agreement with the Harris Galveston Subsidence District Water Wise Program, a copy of which is attached as Exhibit "D". The education program will be with Jowell Elementary.

Following further discussion, it was moved by Director Herzog and seconded by Director Baylor that the Interlocal Agreement with the Harris Galveston Subsidence District Water Wise Program be approved, which motion carried unanimously, 5-0.

**7. ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "E". He discussed the Adelaide Development Construction. Mr. Atkinson presented for approval Pay Request No. 5, in the amount of \$18,270.00, for the Detention for Phase One to serve Adelaide Subdivision. He also presented for approval Pay Request No. 3 in the amount of \$1,663.50 for the construction materials testing.

Mr. Atkinson stated he has not yet received Pay Request No. 3 for the water, sewer and drainage in Adelaide Subdivision, Section One.

Mr. Atkinson presented the Notice to Proceed for Lift Station No. 1 to serve Adelaide

Subdivision.

Mr. Atkinson reported the bid forms for the mowing areas within the District are being prepared. He stated the contractors will be solicited after the form is completed.

Mr. Atkinson presented the updated developer reimbursement schedule for the Board's review.

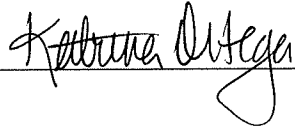
Director Herzog informed the Board there was discussion at the West Harris County Regional Water Authority meeting about an engineering workshop regarding value of services supplied by contractors. Mr. Atkinson explained the workshop addressed the topic as a way of reducing costs for districts.

Following further discussion, it was moved by Director Gagne and seconded by Director Ortega that the engineer's report be approved, and that Pay Request Nos. 3 and 5 for the detention for Phase One to serve Adelaide Subdivision be approved, which motion carried unanimously, 5-0.

8. **DIRECTORS ELECTION.** Mr. Richardson informed the Board that the biennial Directors Election is scheduled for the uniform election date of Tuesday, November 6, 2018. The Order Calling Directors Election and Notice of Election were presented for the Board's review and approval, a copy of the Order is attached as Exhibit "F". Mr. Richardson also recommended the Board authorize entering into an agreement with Harris County for election services. Following further discussion, it was moved by Director Tyler and seconded by Director Ortega that the Order Calling Directors Election and Notice of Election be approved, to authorize entering into an agreement with Harris County for election services, and further that the attorneys be authorized to post notice of the election as required by law, which motion carried unanimously, 5-0.

9. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 9th day of August, 2018.

  
Secretary

