

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127 §

The Board of Directors of Harris County Municipal Utility District No. 127 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on May 10, 2018; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Bonnie Tyler	President
Maureen Herzog	Vice President
Katrina Ortega	Secretary
John R. Gagne	Assistant Secretary
Don Baylor	Director

All members of the Board of Directors were present except Director Baylor.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Stephanie Viator of District Data Services, Inc.; Vickey Sullivan of Equi Tax, Inc.; Dan Freeland and Chris Hoffman of H2O Consulting, Inc.; Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** There were no public comments at this time.
2. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of April 12, 2018. Certain revisions were requested.

Following a discussion, it was moved by Director Herzog and seconded by Director Ortega that the minutes of the meeting of April 12, 2018 be approved, with revisions, which motion carried unanimously, 4-0.

3. **BOOKKEEPER'S REPORT.** Stephanie Viator presented the bookkeeper's report of certain expenses, the budget comparison for the period ending April 30, 2018, a copy of which is attached as Exhibit "A". Ms. Viator presented the checks for approval, and reviewed the fund balances and the budget to actual comparison through April.

Director Herzog asked about the total net income changes after the number for maintenance tax collections were changed. Ms. Viator stated she made the changes in the Budget Comparison and noted the new net income.

Following discussion by the Board, it was moved by Director Ortega and seconded by Director Tyler that the bookkeeper's report, including the list of expenses be approved. Said motion carried unanimously, 4-0.

4. **TAX ASSESSOR REPORT.** Vickey Sullivan reviewed the tax report for the month of April, a copy of which is attached as Exhibit "B". The report reflected the District has collected 97.5% of its 2017 taxes and 99.7% of its 2016 taxes as of April 30, 2018.

Following further discussion, it was moved by Director Ortega and seconded by Director Herzog that the tax assessor/collector's report be approved, and that the checks listed on the report be approved for payment, which motion carried unanimously, 4-0.

5. **OPERATOR'S REPORT.** Dan Freeland and Chris Hoffman presented the monthly operations report for the month of March, a copy of which is attached as Exhibit "C". The District has 1,783 connections, with 94% water accountability. Mr. Hoffman reported the Wastewater Treatment Plant was in compliance with its permit.

Mr. Hoffman presented for approval an estimate, in the amount of \$7,963.00, to repair the bar screen at the Wastewater Treatment Plant.

Ms. Hoffman noted the flushing of handi-wipe type products by customers is causing damage to the Wastewater Treatment Plant components.

Following further discussion, it was moved by Director Herzog and seconded by Director Ortega that the operator's report be approved, and to approve the estimate to repair the bar screen at the Wastewater Treatment Plant, which motion carried unanimously, 4-0.

6. **CONSUMER CONFIDENCE REPORT.** Mr. Hoffman presented a draft of the 2017 Consumer Confidence Report for approval. He stated they will mail the report to the customers June 1, 2018. Director Herzog asked about the dioxin levels. Mr. Hoffman stated he will check the City of Houston's information and provide it to Director Herzog.

Following further discussion, it was moved by Director Gagne and seconded by Director Tyler that the draft of the 2017 Consumer Confidence Report be approved, which motion carried unanimously, 4-0.

7. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "D". Mr. Atkinson discussed the Old Greenhouse Road and Barker Cypress development. He presented for approval Pay Request No. 2 and Final to Northtex Construction, LLC, in the amount of \$11,503.78. He stated the cost will be paid by the developer and reimbursed by the District at a future date.

Mr. Atkinson stated Pay Request No. 5 has not yet been received from the contractor for the Clearing and Grubbing for Phase One to serve Adelaide Subdivision.

Mr. Atkinson presented for approval Pay Request No. 3, in the amount of \$135,774.00, for the Detention for Phase One to serve Adelaide Subdivision.

Mr. Atkinson discussed the Harris County MUD No. 239 tank rehabilitation. He stated

the project will proceed in the winter when the water demand is lower.

Mr. Atkinson reported the Valero Station and Washateria located on Barker Cypress is nearing completion. He stated the operator will make the connection to the water system after all inspections.

Mr. Atkinson stated the developer and the developer's engineer for the La Sendera at Barker Cypress Development are very slow to respond to the District's requests for information. He informed the Board he will continue to address the issue of fencing to reduce soil runoff.

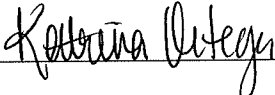
Following further discussion, it was moved by Director Tyler and seconded by Director Ortega that the engineer's report be approved, that Pay Request No. 2 and Final for the Old Greenhouse Road and Barker Cypress development be approved, and that Pay Request No. 3 for the Detention for Phase One to serve Adelaide Subdivision be approved, which motion carried unanimously, 4-0.

8. **DISTRICT WEBSITE.** Director Herzog reported she met with Alan DeJonge, with Off Cinco, to discuss the costs for redesign and email alert services. She presented the website proposal from Off Cinco and recommended approval of the contract, a copy of which is attached as Exhibit "E".

Following further discussion, it was moved by Director Tyler and seconded by Director Ortega that the contract with Off Cinco be approved, which motion carried unanimously.

9. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 14th day of June, 2018.



Secretary

(DISTRICT SEAL)

hc127/agenda&minutes/2018minutes/2018.05.10