

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127 §

The Board of Directors of Harris County Municipal Utility District No. 127 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on August 10, 2017; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Bonnie Tyler	President
Maureen Herzog	Vice President
Katrina Ortega	Secretary
John R. Gagne	Assistant Secretary
Don Baylor	Director

All members of the Board of Directors were present except Director Baylor.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Stephanie Viator of District Data Services, Inc.; Vickey Sullivan of Equi Tax, Inc.; Dan Freeland of H20 Consulting, Inc.; Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc.; and Deputy Villarreal.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** Director Herzog informed the Board there will be a \$0.25 surface water rate increase for the West Harris County Regional Water Authority (“WHCRWA”). She stated the City of Houston will add an increase as well.

Director Herzog stated National Night Out will be the first Tuesday in October.

2. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of July 13, 2017.

Following a discussion, it was moved by Director Herzog and seconded by Director Ortega that the minutes of the meeting of July 13, 2017 be approved, which motion carried unanimously, 4-0.

3. **SECURITY REPORT.** Deputy Villarreal presented the security report. He reported there is a notable decrease in property crimes from 2016 to 2017.

Director Herzog informed the Board that Brenwood Park CIA is considering entering into a security patrol contract. She stated lack of visibility is an issue. Director Herzog added that Brenwood, Section 2 HOA already has a security patrol contract. Director Gagne suggested attending the HOA meeting informing them Harris County MUD No. 127 may decrease its security patrol and/or terminate the security contract since the HOAs have security contracts as well. Director Tyler suggested keeping the District's security contract for the District facilities.

4. **PRESENTATION OF COMPARATIVE ANALYSIS OF DISTRICT DATA.**
The Board tabled this item.

5. **BOOKKEEPER'S REPORT.** Stephanie Viator presented the bookkeeper's report of certain expenses, and the budget comparison for the period ending July 31, 2017, a copy of which is attached as Exhibit "A". Ms. Viator presented the checks for approval, and reviewed the fund balances and the budget to actual comparison through July.

Following discussion by the Board, it was moved by Director Tyler and seconded by Director Ortega that the bookkeeper's report, including the list of expenses be approved. Said motion carried unanimously, 4-0.

6. **TAX ASSESSOR REPORT.** Vickey Sullivan reviewed the tax report for the month of July, a copy of which is attached as Exhibit "B". The report reflected the District has collected 99.1% of its 2016 taxes and 99.7% of its 2015 taxes as of July 31, 2017.

Ms. Sullivan presented the Delinquent Tax Report for the Board's approval. She stated the delinquent tax attorney is requesting authorization to terminate water service to the accounts indicated on the report.

Following further discussion, it was moved by Director Ortega and seconded by Director Tyler that the tax assessor/collector's report be approved, that the checks listed on the report be approved for payment, and to authorize termination of water service to the accounts indicated on the Delinquent Tax Report, which motion carried unanimously, 4-0.

7. **OPERATOR'S REPORT.** Dan Freeland presented the monthly operations report for the month of June, a copy of which is attached as Exhibit "C". The District has 1,770 connections, with 93% water accountability. Mr. Freeland reported the Wastewater Treatment Plant was in compliance with its permit.

Director Ortega asked about the amount deposit refunds. Ms. Viator explained it is common to have numerous deposit refunds when customers move out in the summer months.

Following further discussion, it was moved by Director Ortega and seconded by Director Tyler that the operator's report be approved, which motion carried unanimously, 4-0.

8. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "D". Mr. Atkinson discussed the Water Well Rehabilitation. He stated Pay Request No. 2 will be processed in September.

Mr. Atkinson reported the developer is trying to prepare plans for La Sendera at Barker Cypress. He stated the District's requirements have been communicated to the developer, contractor and engineer. The Board discussed the recent rains and drainage issues nearby.

Mr. Atkinson discussed the development at the northwest corner of Old Greenhouse Road and Barker Cypress. He stated comments on the plans for the extension of the water and sewer line have been received from the City of Houston and Harris County. Mr. Atkinson added that easements will be prepared depending upon review by the pipeline company.

Mr. Atkinson presented for approval Pay Request No. 7 in the amount of \$3,600.00 and Pay Request No. 8 in the amount of \$3,900.00, for the coating inspections of the Wastewater Treatment Plant. He also presented for approval Pay Request No. 9 in the amount of \$31,614.36 for the recoating of the Wastewater Treatment Plant.

Mr. Atkinson informed the Board TPEDES permit will be signed by the Executive Director of the TCEQ this week.

Mr. Atkinson presented for approval Pay Request No. 6 and Final in the amount of \$63,205.50 for the Sanitary Sewer Rehabilitation Project for Brenwood, Sections One and Three.

Mr. Atkinson next updated the Board on the development at Gummert Road. He reported bids were opened on July 25, 2017 for the clearing and grubbing of the Phase One detention for Adelaide.


Following further discussion, it was moved by Director Gagne and seconded by Director Herzog that the engineer's report be approved, and that Pay Request Nos. 7, 8 and 9 for the Wastewater Treatment Plant Coatings Project be approved, and that Pay Request No. 6 for the Sanitary Sewer Rehabilitation Project for Brenwood, Sections One and Three be approved, which motion carried unanimously, 4-0.

9. **RATIFICATION OF SOLID WASTE COLLECTION CONTRACT.** The Board considered ratifying the solid waste collection contract with Waste Corporation of Texas, LP. Chris Richardson explained the Board approved the contract at the last Board meeting, but it was not an agenda item, therefore, it requires ratification.

Following further discussion, it was moved by Director Tyler and seconded by Director Gagne to ratify the approval of the solid waste collection contract with Waste Corporation of Texas, LP, which motion carried unanimously, 4-0.

10. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 14th day of September, 2017.


Secretary

(DISTRICT SEAL)



hc127/agenda&minutes/2017minutes/2017.08.10