

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §  
**COUNTY OF HARRIS** §  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 127** §

The Board of Directors of Harris County Municipal Utility District No. 127 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on May 9, 2019; whereupon, the roll was called of the members of the Board of Directors, to-wit:

|                |                |
|----------------|----------------|
| Bonnie Tyler   | President      |
| Maureen Herzog | Vice President |
| Katrina Ortega | Secretary      |
| Don Baylor     | Director       |
| Simona Brooks  | Director       |

All members of the Board of Directors were present. Director Ortega entered the meeting before the engineer's report.

Also present were Chris Richardson, attorney, Stephanie Nagel, legal assistant, of Strawn & Richardson, P.C.; Stephanie Viator of District Data Services, Inc.; Vickey Sullivan of Equi Tax, Inc.; Dan Freeland and Chris Hoffman of H20 Consulting, Inc.; and Robert Atkinson of Edminster, Hinshaw, Russ & Associates, Inc.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** The Board noted on May 24, 2019 at 9:15 a.m. there will be a Water Wise event at Jowell Elementary.

2. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of April 11, 2019.

Following a discussion, it was moved by Director Herzog and seconded by Director Tyler that the minutes of the meeting of April 11, 2019 be approved, which motion carried unanimously, 4-0.

3. **BOOKKEEPER'S REPORT.** Stephanie Viator presented the bookkeeper's report of certain expenses, and the budget comparison for the period ending April 30, 2019, a copy of which is attached as Exhibit "A". Ms. Viator presented the checks for approval, and reviewed the fund balances and the budget to actual comparison through April.

Ms. Viator discussed AWBD attendance of the Board members.

Director Tyler asked about the landscaping invoice from Price Wagener. Robert Atkinson explained the invoice is for the mowing of the trails in the District.

Director Herzog asked about tap revenues. Dan Freeland explained the District charges three-times the cost, per the Rate Order.

Following discussion by the Board, it was moved by Director Herzog and seconded by Director Tyler that the bookkeeper's report, including the list of expenses be approved. Said motion carried unanimously, 4-0.

4. **TAX ASSESSOR REPORT.** Vickey Sullivan reviewed the tax report for the month of April, a copy of which is attached as Exhibit "B". The report reflected the District has collected 97.6% of its 2018 taxes and 99.7% of its 2017 taxes as of April 30, 2019.

Ms. Sullivan presented the request from the delinquent tax attorney to authorize the preparation of water termination letters.

Following further discussion, it was moved by Director Tyler and seconded by Director Baylor that the tax assessor/collector's report be approved, that the checks listed on the report be

approved for payment, and to authorize the preparation of water termination letters, which motion carried unanimously, 4-0.

5. **OPERATOR'S REPORT.** Dan Freeland and Chris Hoffman presented the monthly operations report for the month of March, a copy of which is attached as Exhibit "C". The District has 1,809 connections, with 93% water accountability. Mr. Freeland reported the Wastewater Treatment Plant was in compliance with its permit.

Chris Hoffman presented a letter from a resident requesting assistance with their water bill due a leak on their side of the water meter. The Board agreed to a three-month payment extension. Mr. Hoffman next presented a letter from a resident requesting assistance with their water bill due to a major leak from a busted pipe. The resident indicated they will provide the Board a copy of the repair invoice. The Board agreed to give a three-month extension on the payment of the water bill, upon proof of the repair and payment of the NSF check.

Mr. Freeland next presented the water termination list for approval.

Following further discussion, it was moved by Director Tyler and seconded by Director Herzog that the operator's report be approved, to approve a three-month payment extension, to approve a three-month payment extension, upon proof of repair and payment of the NSF check, and to approve the cut-off list, which motion carried unanimously, 4-0.

6. **CONSUMER CONFIDENCE REPORT.** Mr. Hoffman presented a draft of the 2018 Consumer Confidence Report for approval. He stated they will mail the report to the customers June 1, 2019.

Following further discussion, it was moved by Director Tyler and seconded by Director Herzog that the draft of the 2018 Consumer Confidence Report be approved, which motion carried unanimously, 4-0.

Director Ortega entered the meeting at this time.

7. **ENGINEER'S REPORT.** Robert Atkinson presented the engineer's report, a copy of which is attached as Exhibit "D". He discussed the status of the Adelaide Development. Mr. Atkinson presented for approval Pay Request No. 8, in the amount of \$15,052.50 for Lift Station No. 1. He stated the developer will pay the contractor and be reimbursed by the District at a later date.

Mr. Atkinson presented the updated developer reimbursement schedule for the Board's review.

Mr. Atkinson reported he and the contractor for the Lift Station Rehabilitation are scheduling a pre-construction conference and project phasing.

Mr. Atkinson stated they are finalizing documents for the annexation application for the Adelaide development. He stated the application will be processed with the City of Houston.

Mr. Atkinson reported the developer for La Sendera at Barker Cypress has provided approved plans and the engineer for the project will be making some field adjustments of manholes.

Mr. Atkinson informed the Board the District received a request for annexation of the Gummert Road development. He stated the development will be a business park with eight to ten buildings. Mr. Atkinson further stated he will request a deposit.

Mr. Atkinson reviewed the performance test on the Water Well. He stated it is running very well.

Following further discussion, it was moved by Director Tyler and seconded by Director Baylor that the engineer's report be approved, and to approve Pay Request No. 8 for Lift Station No. 1, which motion carried unanimously, 5-0.

8. **AMENDMENT TO JOINT FACILITIES AGREEMENT.** The Board next considered approval of the Fourth Amendment to the Joint Facilities Agreement with Harris County MUD No. 239. A copy of said Amendment is attached as Exhibit "E".

Following further discussion, it was moved by Director Herzog and seconded by Director Baylor that the Amendment to the Joint Facilities Agreement be approved, which motion carried unanimously, 5-0.

9. **DISCUSSION OF REGULAR MEETING DATE AND TIME.** The Board discussed and agreed to move its regular meeting date to the second Monday of the month at 12:00 noon.

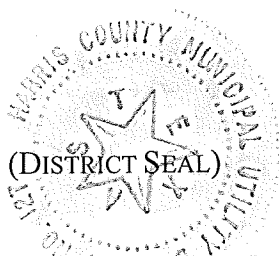
10. **ELECTION OF OFFICERS.** The Board considered election of officers. Director Baylor recommended electing Director Herzog as President, Director Brooks as Vice President, Director Ortega as Secretary, and he and Director Tyler as Assistant Secretaries.

Following further discussion, it was moved by Director Baylor and seconded by Director Tyler to approve the slate of officers as presented, which motion carried unanimously.

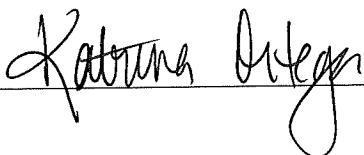
11. **DISTRICT WEBSITE.** The Board discussed a possible Town Hall meeting in July or August and including it on the website. The Board agreed to discuss it further at the next Board meeting.

12. **ADJOURNMENT.** There being no further business, it was moved, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 10th day of June, 2019.



hc127/agenda&minutes/2019minutes/2019.05.09

  
Secretary